

MOBILE AND MANUFACTURED HOME COMMISSION MEETING

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062

January 27, 2011

9:30 AM

- I. Call to Order/Roll Call/Approval of June Minutes
- II. Business
 - a. Commissioner Reports
 - b. Legislative Report
 - c. County Counsel Report
 - d. County Supervisor Report
 - e. Coordinator Report
- III. Correspondence/Communications
- IV. Request for Hearings
- V. Community Input
- VI. Adjournment

The next Mobilehome Commission meeting is currently scheduled for March 24, 2011.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. These meetings are recorded. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

- 1. An opportunity for members of the public to directly address the Commission on any item on the agenda of interest to the public shall be provided before or during the Commission's consideration of the item.
- 2. In addition, the agenda will provide for community oral communication on the items not on the agenda, which are within the subject matter jurisdiction of the Commission, at the end of each regular meeting agenda.

For further information, please contact the Commission office at 454-2772.

Mobilehome Commission Website: <http://sccounty01.co.santa-cruz.ca.us/mhc/index.html>

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The meeting location is an accessible facility. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mary Thuerwachter at least 72 hours in advance of the meeting to make arrangements at 454-2355 or TDD 1-800-735-2929 (California Relay Service) to translate your TDD call for the Commission staff. Persons with disabilities may request a copy of the agenda in an alternative format.

**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: January 27, 2011
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Bonnie Lund, Henry Cleveland, Rick Halterman, Mardi Brick,
Jean Brocklebank, William Neighbors, Carol Lerno
EXCUSED:
ABSENT:
Staff: Mary Thuerwachter
Legislative Rpt: Jerry Bowles

Approval of Minutes for meeting December 2, 2010. Motion/Second:
Brick/Cleveland

AYES: Cleveland, Brick, Lund, Halterman, Brocklebank, Neighbors
NOES: NONE
ABSTAIN: NONE

Request that someone from planning be requested to attend the next meeting to discuss
parking issues in Mobile and Manufactured Home Parks. Brockelbank/Halterman

AYES: Cleveland, Brick, Lund, Halterman, Brocklebank, Neighbors
NOES: NONE
ABSTAIN: NONE

MOBILE AND MANUFACTURED HOME COMMISSION MEETING

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062

March 24, 2011

9:30 AM

- I. Call to Order/Roll Call/Approval of June Minutes
- II. Invited Speaker – Planning Department – Parking issues
- III. Business
 - a. Commissioner Reports
 - b. Legislative Report
 - i. Capitola Rent Control
 - c. County Counsel Report
 - d. County Supervisor Report
 - e. Coordinator Report
- IV. Correspondence/Communications
- V. Request for Hearings
- VI. Community Input
 - a. Food Stamps and Seniors – Debbie Friedmann
- VII. Adjournment

The next Mobilehome Commission meeting is currently scheduled for May 26, 2011.

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: March 24, 2011
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Bonnie Lund, Henry Cleveland, Rick Halterman, Mardi Brick,
Jean Brocklebank, William Neighbors, Carol Lerno
EXCUSED:
ABSENT:
Staff: Mary Thuerwachter
Legislative Rpt: Jerry Bowles

Approval of Minutes for meeting January 27, 2011.
Motion/Second: Brocklebank/Brick

AYES: Cleveland, Brick, Lund, Halterman, Brocklebank, Neighbors

NOES: NONE

ABSTAIN: Lerno (had to leave)

Planning Department representative will come to next meeting to discuss parking.

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Amended Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062

May 26, 2011

9:30 AM

- I. Call to Order/Roll Call/Approval of Minutes
- II. Invited Speaker – Ken Hart, Planning Department; Patrick Heisinger, Redevelopment Agency – Mobilehome Parking
- III. Business
 - a. Election of Officers
 - b. Commissioner Reports
 - c. Legislative Report
 - d. County Counsel Report
 - e. County Supervisor Report
 - f. Coordinator Report
 - g. Discussion of Manufactured Home Owner Association (Added by Brick)
 - h. Correspondence/Communications
- V. Request for Hearings
- VI. Community Input
- VII. Adjournment

The next Mobilehome Commission meeting is currently scheduled for July 28, 2011.

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: May 26, 2011
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Bonnie Lund, Henry Cleveland, Mardi Brick,
Jean Brocklebank, William Neighbors, Carol Lerno
EXCUSED: Rick Halterman
ABSENT:
Staff: Mary Thuerwachter
Legislative Rpt: Jerry Bowles

Approval of Minutes for meeting March 24, 2011.
Motion/Second: Brocklebank/Cleveland

AYES: Cleveland, Brick, Lund, Brocklebank, Neighbors, Lerno
NOES: NONE

Ken Hart and Calos Landavery of the Planning Department spoke about the County role in creation of parking spaces in mobile and manufactured home parks. Planning will add language permits for mobile and manufactured homes, which says that improvements cannot diminish the amount of parking.

William Neighbors elected Chair of the Commission.
Motion/Second: Cleveland/Brick

AYES: Cleveland, Brick, Lund, Brocklebank, Neighbors, Lerno
NOES: NONE

Mardi Brick elected Vice Chair of the Commission
Motion/Second: Cleveland/Lerno

AYES: Cleveland, Brick, Lund, Brocklebank, Neighbors, Lerno
NOES: NONE

The Commission will examine fostering communication and organization in mobile and manufactured home parks, which do not have a resident association. Each commissioner shall contact parks in their district to determine which ones do not have an association.
Motion/Second: Brick/Lerno

AYES: Cleveland, Brick, Lund, Brocklebank, Neighbors, Lerno
NOES: NONE

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062

July 28, 2011
9:30 AM

- I. Call to Order/Roll Call/Approval of Minutes
- II. Oral Communication – Any person may address the commission for a period not to exceed five minutes on an issue within the jurisdiction of the commission. The commission will not take action, but may choose to follow up at a subsequent meeting.
- III. Business
 - a. Public hearing on reasonable rate of return in accordance with Santa Cruz County Code Section 13.32.092 – Action Item
 - b. Space Fee - Action Item
 - c. Discussion of MM Parks without an owner association – Brick
 - d. Commissioner Reports/meetings with Supervisors
 - i. Pacific Cove – Lerno
 - e. Legislative Report
 - f. County Counsel Report
 - g. County Supervisor Report
 - h. Coordinator Report
 - i. Space Survey
 - ii. Mobilehome Rehabilitation Program
 - i. Correspondence/Communications
- IV. Request for Hearings
- V. Adjournment

The next Mobilehome Commission meeting is currently scheduled for September 22, 2011.

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: July 28, 2011
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Bonnie Lund, Henry Cleveland, Mardi Brick,
Jean Brocklebank, William Neighbors, Carol Lerno
EXCUSED: Rick Halterman
ABSENT:
Staff: Mary Thuerwachter
Legislative Rpt: Jerry Bowles

Approval of Minutes of meeting for May 26, 2011.
Motion/Second: Cleveland/Brick

AYES: Cleveland, Brick, Lund, Brocklebank, Neighbors, Lerno
NOES: NONE

Recommend to the Board of Supervisors that the Rate of Return remain 12%.
Motion/Second: Brocklebank/Cleveland

AYES: Cleveland, Brick, Lund, Brocklebank, Neighbors, Lerno
NOES: NONE

Recommend to the Board of Supervisors that the Space Fee be raised to \$26 per space per year.

Motion/Second: Lerno/Cleveland
AYES: Cleveland, Brick, Lund, Brocklebank, Neighbors, Lerno
NOES: NONE

Each Commissioner will contact parks in his or her district that have a private owner to see if there is a homeowners association or interest in forming one. Also, determine whether there is interest in a county-wide coalition.
Motion/Second: Brick/Lerno

AYES: Cleveland, Brick, Lund, Brocklebank, Neighbors, Lerno
NOES: NONE

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062

September 22, 2011
9:30 AM

- I. Call to Order/Roll Call/Approval of Minutes
- II. Invited Speaker - Rod Quartararo – Bay Federal Savings
- III. Business
 - a. Discussion of MM Parks without an owner association – Brick
 - b. Commissioner Reports/meetings with Supervisors
 - c. Legislative Report
 - d. County Counsel Report
 - e. County Supervisor Report
 - f. Coordinator Report
 - i. Mobile and Manufactured Commission Webpage
 - ii. Correspondence/Communications
 - 1. Blue Pacific
- IV. Request for Hearings
- V. Community Input
- VI. Adjournment

The next Mobilehome Commission meeting is currently scheduled for December 1, 2011.

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: September 22, 2011
PLACE: Live Oak Family Resource Center, Santa Cruz, CA
PRESENT: Bonnie Lund, Mardi Brick,
Jean Brocklebank, William Neighbors, Carol Lerno
EXCUSED: Henry Cleveland, Rick Halterman
ABSENT:
Staff: Mary Thuerwachter
Legislative Rpt: Jerry Bowles

Approval of Minutes of meeting for July 28, 2011.
Motion/Second: Brocklebank/Brick

Ayes: Neighbors, Brocklebank, Lerno, Lund, Brick
Noes: None

Rod Quartarero of Bay Federal Credit Union did a presentation on loans available for mobile and manufactured home owners.

Redevelopment which provided much funding for Mobile and Manufactured Home Park conversions has been all but eliminated. The County is looking for ways to keep funds to finish current projects.

A written legislative update report was provided by Jerry Bowles.

Blue Pacific has become a resident owner park with help of the US Dept of Housing and Urban Development.

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Elena Baskin Live Oak Senior Center
1777 Capitola Road, Santa Cruz, California 95062

December 1, 2011
9:30 AM

- I. Call to Order/Roll Call/Approval of Minutes
- II. Business
 - a. Discussion of MM Parks without an owner association – Brick
 - b. Commissioner Reports/meetings with Supervisors
 - c. Legislative Report
 - d. County Counsel Report
 - e. County Supervisor Report
 - f. Coordinator Report
 - i. Request for Hearings
- III. Community Input
- IV. Adjournment

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**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: December 1, 2011
PLACE: Live Oak Senior Center, Santa Cruz, CA
PRESENT: Bonnie Lund, Henry Cleveland, Mardi Brick, Rick Halterman,
Carol Lerno
EXCUSED: Jean Brocklebank, William Neighbors
ABSENT:
Staff: Mary Thuerwachter

Approval of Minutes of meeting for September 22, 2011.
Motion/Second: Lerno/Lund

AYES: Cleveland, Brick, Lund, Halterman, Lerno
NOES: NONE

Update list of Mobile and Manufactured Home Parks with phone numbers,
Homeowner Associations, and accurate space counts.
Motion/Second: Lerno/Halterman

AYES: Cleveland, Brick, Lund, Halterman, Lerno
NOES: NONE